

Minutes of the Meeting of the Individual Members
of the Institute of Particle Physics
14:00, 16 June 1996
University of Ottawa
Ottawa, ON

Approximately 44 members were present. The Director, R.K. Carnegie, chaired the meeting.

1. The following agenda was adopted:

- I. IPP Business section
 2. Minutes of the previous meeting & Matters arising from the Minutes
 3. Election of new council members
 4. Financial Report
 5. Report on the meetings of proxies and trustees
 6. Report by the Chair of Council
 7. Report from the SAP GSC - P. Kitching
 8. Discussion of CAP review of SAP - P. Sinervo
 9. Discussion Period

- II IPP invited presentations

10. Status report on ATLAS CDN calorimeter projects - F.G. Oakham

11. Status report on the BaBar drift chamber project - C. Hearty

2. The minutes of the previous meeting were not available to the members. The Secretary/Treasurer will place them on the IPP WWW page.

3. Two members (Migneron, Lefebvre) counted the ballots. The results of the election were:

Mike Roney 34 (Elected)

Sampa Bhadra 31 (Tied) -

Elected by casting vote of the Chair after polling the membership (27/6/96).

Dean Karlen 31 (Tied)

Doug Gingrich 30

In the case of a tie the chair of the meeting has a casting vote, which need not be exercised immediately. Dr. Carnegie decided to conduct a poll of the membership before casting his vote.

4. The Director presented a short overview of the IPP finances.

¥ There were no flexibility funds in 95/96, and thus no funding to IPP projects

¥ The Board of Trustees decided to retain a minimum balance of \$200k, part from private funds and the rest from the balance of NSERC funds.

¥ Accounting for this minimum balance, there was a small balance in the NSERC account. Council plans to use some of this balance to allocate to IPP projects. The procedure and dates will be announced.

¥ The GSC decision for 96/97 was to fund 7 RS positions, provide support for the Lake Louise Winter Institute and fund the administration. There is again no flexibility fund for IPP projects.

5. The Director reported on various administrative matters from the meetings of the proxies and the trustees.

¥ The Trustees reviewed IPP's liability with respect to the Research Scientists and concluded that NSERC's assurances and a \$200k liability fund is sufficient for now.

¥ The following individual members were ratified: W. Murray, W. Trischuk, G. Semenov, A. Zhitnitsky and M. Vincet.

¥ AECL has withdrawn from IPP.

¥ R. Migneron has been elected a Trustee, replacing R. Prince. J. McDonald was re-elected.

6. The Director reported on many items relating to ongoing business and the IPP program. Notable items were:

¥ The revised IPP bylaw was approved.

¥ IPP is celebrating its 25th anniversary.

¥ Council will review the individual membership on an annual basis.

¥ At present there are 6 Research Scientists. The GSC has approved a total of 7, so there will be a search for a new Research Scientist.

¥ Council will document past practices with respect to the Research Scientists and use this as a guide for future procedures.

¥ The IPP Director is now an ex-officio member of the Advisory Committee on TRIUMF (ACOT). IPP would like a larger role within TRIUMF, if TRIUMF is to be a true national facility for particle physics. In particular, IPP would like some role in the allocation of infrastructure resources.

¥ IPP is continuing to discuss the flexibility funds for the IPP projects with the GSC. The requested fund is about 2.5% of the total funding to IPP projects.

¥ IPP would prefer to see at least 6 Canadian members on the SAP GSC.

¥ The total NSERC funding to particle physics is down from \$7.7M to \$6.8M.

¥ NSERC is taking a more active role in the finance committees of the large projects. NSERC will sign the Memorandum of Understanding for ATLAS. IPP will similarly sign for BaBar and NSERC will endorse this action.

¥ IPP continues to be involved in the planning process started by the NSERC SAP Advisory Committee. The present planning needs to be revised for 1998 and on.

7. P. Kitching (past chair of the SAP GSC) reported on the SAP GSC.

8. P. Sinervo reported on the CAP review of SAP..

The meeting adjourned after the invited presentations at 17:15.

Prepared by: H. Mes, Secretary/Treasurer IPP.